**KIPP Woodson Park Academy**

**Date: November 6, 2023**

**Time: 4:30 PM**

**Location:** <https://kippmetroatlanta-org.zoom.us/j/91313865695>

*This meeting will allow for Public Comment*

1. **Call to Order**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. Approval of Agenda
   2. Approval of Previous Minutes
      1. [Linked Here](https://docs.google.com/document/d/1ltrqsNGgiqlvJ96PAZIG2a-qUGldRevLdup3-tSvsPc/edit?usp=drive_link)

**IV. Discussion Items**

* 1. Discussion Item 1: Attendance

**V. Information Items**

Principal’s Update:

* 1. Upcoming Events through Winter Break
  2. Upcoming Testing

**VI. Public Comment**

**VII. Announcements**

**VIII . Adjournment**

**KIPP Woodson Park Academy**

**Date: November 6, 2023**

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**Location:** <https://kippmetroatlanta-org.zoom.us/j/91313865695>

1. **Roll Call; Establish Quorum**

| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| --- | --- | --- |
| **Principal** | **Tara Stifler** | **Present** |
| **Principal** | **Emanuel Mathis** | **Present** |
| **Parent/Guardian** | **Tikia Cross (Secretary)** | **Absent** |
| **Parent/Guardian** | **Breanna Thompson** | **Absent** |
| **Parent/Guardian** | **Priscilla Catlin (Chair)** | **Present** |
| **Parent/Guardian** | **Quo Heath** | **Absent** |
| **Instructional Staff** | **Carita Harvey (Cluster Rep)** | **Present** |
| **Instructional Staff** | **Rashad Chase** | **Present** |
| **Instructional Staff** | **Gina Hines (Vice Chair)** | **Present** |
| **Instructional Staff** | **Gerald Stewart** | **Absent** |
| **Community Member** | **April Jordan** | **Absent** |
| **Community Member** | **Tom Zolot** | **Absent** |
| **Swing Seat** | **Brandon Raper** | **Absent** |

1. **Action Items** 
   1. **Establish Quorum:** Quorum not established *(Unable to take action on items due to a quorum not established)*
   2. **Approval of Agenda:** **Motion** [Passes/Fails]
      1. Motion to Approve: Mrs. Harvey
      2. Motion to Second: Mr. Chase
   3. **Approval of Previous Minutes**
      1. [Linked Here](https://docs.google.com/document/d/1ltrqsNGgiqlvJ96PAZIG2a-qUGldRevLdup3-tSvsPc/edit)
      2. Motion to Approve:
      3. Motion to Second:
   4. **Discussion Items** 
      1. Discussion Item 1: Attendance
   5. **Information Items**

Principal’s Update:

* + 1. Upcoming Events through Winter Break
    2. Upcoming Testing
  1. **Public Comment**
  2. **Announcements**
  3. **Adjournment**

**KIPP Woodson Park Academy**

**Date: November 6, 2023**

**Time: 4:30 PM**

**Recording:** <https://kippmetroatlanta-org.zoom.us/j/91313865695>

1. **Call to order: 4:31 PM**
2. **Roll Call**

| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| --- | --- | --- |
| **Principal** | **Tara Stifler** | **Present** |
| **Principal** | **Emanuel Mathis** | **Present** |
| **Parent/Guardian** | **Tikia Cross (Secretary)** | **Absent** |
| **Parent/Guardian** | **Breanna Thompson** | **Absent** |
| **Parent/Guardian** | **Priscilla Catlin (Chair)** | **Present** |
| **Parent/Guardian** | **Quo Heath** | **Absent** |
| **Instructional Staff** | **Carita Harvey (Cluster Rep)** | **Present** |
| **Instructional Staff** | **Rashad Chase** | **Present** |
| **Instructional Staff** | **Gina Hines (Vice Chair)** | **Present** |
| **Instructional Staff** | **Gerald Stewart** | **Absent** |
| **Community Member** | **April Jordan** | **Absent** |
| **Community Member** | **Tom Zolot** | **Absent** |
| **Swing Seat** | **Brandon Raper** | **Absent** |

**Quorum Established:** [Yes or No]

1. **Action Items**  *(Unable to take action on items due to a quorum not established)*
2. **Approval of Agenda:** Motion made by: Seconded by:

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. Approval of Previous Minutes
   1. [Linked Here](https://docs.google.com/document/d/1ltrqsNGgiqlvJ96PAZIG2a-qUGldRevLdup3-tSvsPc/edit?usp=drive_link)
2. **Discussion Items** 
   1. Discussion Item 1: Attendance
      1. Ms. Hines shared that grade 3 has the highest attendance & was wondering what is happening in those rooms to encourage attendance
         1. **Possible ideas (shared by Ms. Hines):**
            1. attendance awareness month/day and giving things to scholars that are showing up
            2. Incentives to make scholars more present around school: hall monitors, attendance badges for scholars that are present
            3. Surveys to families & scholars about obstacles for getting in the way of getting to school

Incentivize it with the parents (KIPP shirt, grocery box)

* + - 1. **Possible ideas (shared by Ms. Catlin):**
         1. Perfect attendance for week: watch a movie on Fridays by end of the week short day
         2. Perfect attendance t-shirts
         3. Giftcards from Wendys McDonalds to incentivize it
         4. Parents reach out to one another with a family carpool
      2. **Possible ideas (shared by Mrs. Harvey):**
         1. Lots of incentives for the scholars

Thinks we will have more success when we rhea the parents

* + - * 1. Incentives for parents (giftcards, personal positive invites to make sure scholars arrive on time & are here on a regular basis
        2. Motivational videos of famous people who didn’t attend school & speak to how they wish they did
        3. Involve the parents!!

1. **Information Items**

Principal’s Update:

* 1. Upcoming Events through Winter Break
  2. Upcoming Testing

1. **Public Comment**
2. **Announcements**
   1. Ms. Catlin voiced them over & reminded everyone to do their trainings
   2. Caroline Leuschner from Whitefoord shared about how to reapply for Medicaid & shared updates about Whitefoord’s progress
      1. The team would like to share information & attend events with families
   3. Ms. Catlin will share contact information of Caroline with Dr. Taylor so that they can come to all of the family events & pass out information on November 13 parent carpool lane
3. **Adjournment**

Motion made by: Seconded by:

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**ADJOURNED AT 5:31 PM**

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**Minutes Taken By:** Tara Stifler (Tikia Cross absent)

**Position:** Principal

**Date Approved:**